

Board of Road Commissioners Meeting
County Services Building
April 23, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, April 23, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever.

Staff present: Timmer, Holmes, Terryn, Curtis.

Visitors: Dave Leonard, Colfax Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Oceana County Parks and Recreation; Savann LaFever, Hart City resident; Mike Bosch, Hart Township resident; Stephanie Hughes, Golden Township resident, and Doug Berringer, Colfax Township resident (School Section Lake).

TOTAL: 7 visitors

AGENDA

Motion by Gowell and supported by Koch to approve the following Agenda items for discussion.

1. Pickup Truck For Manager

Roll call vote: Gowell – yes; Koch – yes; Heykoop – yes; LaFever – yes; Myers – yes.

Motion carried.

CITIZEN'S PARTICIPATION

Doug Berringer inquired into the alley off Lakeshore Drive at School Section Lake in Crystal Township.

Garry McKeen thanked Commissioner LaFever for being on the Parks and Recreation Board and gave updates on work being done at both Marshville Dam and Cedar Point Park.

APPROVAL OF MINUTES

Motion by Gowell and supported by Heykoop to approve the Minutes of the April 9, 2025 Regular Board Meeting.

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Koch and supported by Gowell to approve the following Vouchers as presented.

Voucher No. 72417 (Accounts Payable)	\$ 176,442.06
Voucher No. 72418 (Payroll)	<u>\$ 104,502.42</u>
	\$ 280,944.48

Roll call vote: Koch – yes; Gowell – yes; Heykoop – yes; LaFever – yes; Myers – yes.
Motion carried.

Pickup Truck for Manager 2025

Ram 1500 Big Horn/Lone Star Crew Cab 4WD, 3.0 L, I 6 Hurricane Engine, 8 Speed Auto, Big Horn Level 2, Tow Package, Trailer Brakes, Deluxe Cloth Bucket Seat.

Deur Speet

Bright White clear coat
Wheel to wheel side steps
Front and rear floor mats
Rear under seat storage

\$49,279.00

Deur Speet price is guaranteed

Lakeshore Chrysler

Delmonico Red
Bed utility group

\$50,642.00

Lakeshore Chrysler price not guaranteed

RESOLUTION NO. 1 – PICKUP TRUCK FOR MANAGER (2025)

Motion by Heykoop and supported by Gowell to accept all bids/quotes and waive any irregularities and allow staff to select the quote that is in the best interest of the Road Commission.

Roll call vote: Heykoop – yes; Gowell – yes; Koch – yes; LaFever – yes; Myers – yes.
Motion carried.

STAFF REPORTS

The State crew patched various roads with the hot box, graded gravel roads, repaired washouts, and tree cleanup.

The M-20 and Hart crews patched various roads with the hot box, graded gravel roads, repaired washouts, and tree cleanup.

Traffic Services has worked on asset management, Road Soft, permits, sign repairs, and supervised the sign crew.

Reviewed bills and finances with Clerk and Finance Director. Met with engineer, MDOT, and Engineering Tech and had GI meeting on Intersection Sign Safety Grant, Interviewed candidates for Highway Engineer, Administrative and Accounting Assistant, and summer help. I attended MDOT Maintenance Meeting and

Winter Operations recap, met with Pentwater Twp and WMSRDC on Longbridge Fisherman's platform rehab Grant and project. I chaired WMRSDC Region 14 Task Force meeting, met with Contech, F & V, and Bridge engineer on Tunnel Project, Shop foreman and I obtained price quotes on RAM pickups.

Mark Timmer announced that Clerk, Renee Curtis has been promoted to Assistant Manager-Clerk and read the following to all in attendance at the Board Meeting.

Renee,

First, I would like to commend you on your hard work, excellence and dedication to your job and the Oceana County Road Commission. A little over a year ago, our Clerk retired without notice and you were promoted to the position of Clerk. You successfully went through the annual audit in the couple weeks that followed. In early summer, our Finance Director was off unexpectedly until October. You performed two jobs all summer long and into October taking on the tasks of payroll, paying all the bills, and even doing some HR in addition to your accounting and trunk line duties. This required you to work on Fridays (our day off in summer early fall) and many weekends. You continued to do this as necessary even when our Finance/HR Director returned to work.

You also made the agenda, took minutes, and acted as Clerk at the official board meetings. You performed these jobs at a high level, made spreadsheets, performed job tracking, and helped me successfully manage a record amount of road work, \$3.5 million road bond, two federal aid paving jobs, a critical bridge rehab, three timber bridges built with a NOAA Grant, A TEDF A grant, and numerous township jobs all resulting in approximately \$16 million in road work in 2024! Finally, you were instrumental in helping the Road Commission apply for a \$25 million dollar Federal Grant and successfully uploading all the documents.

You have assisted me countless times and helped me to perform my own job at an even higher level, editing documents, modifying and improving PowerPoint presentations, creating numerous spreadsheets and graphs for use in managing projects, budgets, and CRA Award submissions. You have also come up with innovative solutions in accounting to make the Road Commission more efficient. You have also helped modernize our systems setting up a KIOSK system for time entry and beginning direct deposit for paychecks. Finally, you demonstrate a keen business sense and are someone I can rely on to help make important decisions to operate and advance the goals of the Road Commission.

I am pleased to promote you to the position of Assistant Manager-Clerk.

Renee, thank you for your hard work, dedication and loyalty to me and the Road Commission. Congratulations on your promotion! It is well deserved!!!

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:19 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

MAY 14, 2025
DATE